



Quicken

Skill Level: Basic

For personal or home business financial management the Quicken program is ideal. Learn how to use this powerful program and all of its accounting features! We will show you how to setup the program with all of your accounts, pay bills, add vendors, use reports and more! Get the most out of your investments and view your net worth easily.

Learn all you need to know to get your company up and running in this powerful accounting package.

Some of the things you will learn in this class:

- Quicken Overview - how to use the program
- Setting up accounts
- How to reconcile
- How to pay bills
- Reporting functionality
- Setup a Budget
- Track Investments
- And more!

Whether you need classroom style training for your entire company, a group presentation or a one-on-one class, we have a class for you!

For questions or to schedule a class, call 231.631.7918 or email info@tctrainme.com.