

# Helping New York City Businesses Start, Operate & Expand

**How can we help you?** NYC Business Solutions is committed to helping businesses start, operate and expand in New York City. Regardless of the size or stage of your business, we can help you access services that meet your needs as you continue to grow and expand.

- **Business Courses & Business Planning** to teach you skills to reach your business goals
- **Legal Review of Contracts and Leases** with our network of lawyers offering pro-bono services
- **Navigating Government** to help you understand regulations and meet requirements for your business
- **Financing Assistance** to help you identify lenders, package your loan application, and increase your chance of receiving a loan
- **Hiring Assistance** to provide you access to a ready pool of screened job candidates
- **Minority/Women-owned Business Enterprise Certification** to provide you access to government contracts
- **Training Funds** to improve the skills of entry-level employees and increase the quality of your business operations
- **Incentives** to save you money as your business relocates, expands, or makes capital improvements

**Why work with us?** Each year we provide no cost, customized services to **help over 12,000** entrepreneurs and small business owners reach their goals. Last year we:

- Helped **170** clients secure over \$11.8 million in financing
- Provided **2,200** clients with free business education courses
- Saved clients **\$2,000** on legal fees to structure their business and review contracts
- Hired over **5,000** employees for 400 businesses
- Helped over **5,000** entrepreneurs develop an effective business plan



Financing Client: Gabriella New York



Hiring Client: La Perle Noire Café



Planning Client: Royal Deli

# How to reach us?

## IN-PERSON

### Bronx Center

**Address:** 358 East 149th Street  
**Phone:** (718) 960-7988  
**Directions:** 2/5 train to 149th Street & Third Avenue

### Brooklyn Center

**Address:** 9 Bond Street, 5th floor  
**Phone:** (718) 875-3400  
**Directions:** A/C train to Hoyt-Schermerhorn or 2/3 train to Hoyt Street

### Queens Center

**Address:** 168-25 91st Avenue, 2nd Floor  
**Phone:** (718) 577-2148  
**Directions:** F train to 169th Street or E train to Jamaica Center – Parsons/Archer

### Lower Manhattan Center

**Address:** 79 John Street  
**Phone:** (212) 618-8914  
**Directions:** 2/3 train to Fulton/Broadway Nassau

### Midtown Manhattan Center

**Address:** 188 Madison Avenue, Room 052  
**Phone:** (212) 592-7036  
**Directions:** 6 train to 33rd St

### Upper Manhattan Center

**Address:** 215 West 125th Street  
**Phone:** (917) 493-7243  
**Directions:** A/B/C/D/2/3 train to 125th Street

### Staten Island Center

(Coming in 2009)

**TTY/TDD:** 1-800-662-1220

## ONLINE

Our website ([www.nyc.gov/smallbiz](http://www.nyc.gov/smallbiz)) offers up-to-date information on the latest course offerings as well as resources to help you plan your business and prepare for an in-person meeting with a **NYC Business Solutions** Account Manager.

## BY PHONE



and ask for **NYC Business Solutions**

NYC Business Solutions is a suite of services offered by the New York City Department of Small Business Services. Equal Opportunity Employer/Program – Auxiliary aids and services are available upon request to individuals with disabilities.

**Planning Client:** Ten Plus Cleaning

